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By Joseph J. Adamski, Kathy T. Finnegan

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Editorial Review

Review

Tutorial 1: Creating a Database. Tutorial 2: Building a Database and Defining Table Relationships. Tutorial 3: Maintaining and Querying a Database. Tutorial 4: Creating Forms and Reports. Tutorial 5: Creating Advanced Queries and Enhancing Table Design. Tutorial 6: Using Form Tools and Creating Custom Forms. Tutorial 7: Creating Custom Reports. Tutorial 8: Sharing, Integrating, and Analyzing Data. Additional Cases. Glossary/Index. Task Reference.

About the Author

Joseph J. Adamski spent 12 years as a computer professional at aerospace and financial services companies and is an Associate Professor Emeritus at Grand Valley State University. He has worked as a computer professional and educator for over 40 years with a special interest in database management and personal uses of databases.

Kathleen Finnegan is a co-author on New Perspectives on Microsoft Access and has edited and managed many other successful textbooks on Microsoft applications for Cengage Learning's Course Technology. She has taught various computer courses for corporate training and high-tech companies and has developed courseware as both a technical writer and editor, with over 20 years of experience in this field.

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